



**DEPARTMENT OF TRANSPORT
UMNYANGO WEZOKUTHUTHA**

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Reference : T6/17/P

TO: ALL HEADS OF DEPARTMENT
ALL MEMBERS OF THE MOTOR TRANSPORT ADVISORY COMMITTEE
ALL DEPARTMENTAL TRANSPORT OFFICERS

- 3 APR 2007

PROVINCIAL TRANSPORT MANAGEMENT (PTM) CIRCULAR NO 4 OF 2007 : WESBANK AUTO COSTS: CHANGE OF PAYMENT METHOD

1. The meeting held on 22 March 2007 between User Departments and Wesbank Auto regarding the payment of the Wesbank Auto costs, has reference.
2. Further to the above meeting, an agreement has been reached between the Administration and the Fleet Management Service Provider, i.e Wesbank Auto, to change the KZN government payment method from weekly billing to monthly billing, **with effect from 1 April 2007.**
3. As you are aware, currently KZN government cuts off on the 25th of each month except for March which is the 31st. and weekly billing is effected. The cut off date will remain as the 25th, except for March which will be the 30th.
4. Departments are therefore urged to take heed that the billing method is now monthly and that the **payment date is the 20th of each month.**
5. Kindly ensure that the contents of this circular are brought to the attention of all relevant officials within your Department, especially those officials in the Finance section dealing with the reconciliation of the Wesbank Auto costs.

For Head: Transport

h: policies/circ/circ 2007/PTM Circular 4 of 2007. Wesbank Auto Costs.Change of payment method

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